

**TOWN OF STONINGTON**  
**POSITION VACANCY – AVAILABLE APRIL 4, 2021**  
**Deputy Assessor**  
**Salary Range - \$72,844 to \$84,329**

**Full-time union position, 35 hrs/week w/benefits**

This is very responsible technical work at the advanced level involving all phases of tax assessment administration with emphasis on completing appraisals and explaining them to the taxpayers. Work involves responsibility for assisting the Director of Assessment in administrative matters and performing real property assessment work. Duties include measuring and listing new real property and improvements and calculating an assessment of the property. This position also has the responsibility for making difficult property assessment technical decisions. This work requires that the employee have considerable knowledge, skill and ability in property assessment. Work involves the exercise of independent judgment and initiative within the context of State Law, Town Charter and prevailing policies and procedures.

The education, experience and training required would generally be acquired with a Bachelor's degree in business administration, real estate, accounting or some closely related field and a minimum of three (3) years of increasingly responsible experience in real and personal property appraisal, municipal assessment and field inspection work, or an equivalent combination of education, training and experience. Certified Assess Management Assessor (CAMA) experience preferred.

A criminal record check and valid Motor Vehicle Operator's License are required. The Town of Stonington conducts a urinalysis drug test as part of the hiring process. The urinalysis drug test will be performed using a reliable methodology. The results of any such test shall be confidential and shall not be disclosed by the employer or its employees to any person other than any such employee to whom such disclosure is necessary; the results shall be maintained along with other employee medical records.

Please go to the Town of Stonington web site to review the complete job description:

<https://www.stonington-ct.gov/administrative-services/pages/employment-opportunities>

Resumes with letters of interest MUST be submitted in one the of 3 ways listed below:

**EMAILED to [Jobs@stonington-ct.gov](mailto:Jobs@stonington-ct.gov) – with a PDF attachment and the subject line should read "Deputy Assessor"**

**MAILED to Administrative Services Department, Stonington Town Hall, 152 Elm Street, Stonington, CT 06378**

**HAND DELIVERED to Administrative Services Department, Stonington Town Hall, 152 Elm Street, Stonington, CT**

**All resumes must be submitted no later than 3:30 pm on FRIDAY, JANUARY 21, 2022**